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Live Area 8x10.5

*Keep all text and important information inside  
live area to ensure no text is cut off.*

# Cover

Fold Size 8.5x11

Document Size  
8.5x11

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**Additional pages MUST be added in increments of 4.  
Insert additional pages after the inside cover page.**

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Live Area 8x10.5

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# Inside Cover

Fold Size 8.5x11

Document Size  
8.5x11

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Live Area 8x10.5

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live area to ensure no text is cut off.*

# Inside Back Cover

Fold Size 8.5x11

Document Size  
8.5x11

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Live Area 8x10.5

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live area to ensure no text is cut off.*

# Back Cover

Fold Size 8.5x11

Document Size  
8.5x11

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